## **Lube Technician**

We are looking to hire a highly-skilled lube technician to maintain and service all company and customers' vehicles. The lube technician's responsibilities include preparing detailed vehicle service reports, replacing vehicle wiper blades and car batteries, and changing motor oil as well as transmission and brake fluid as needed. You should also be able to keep vehicle interiors clean while performing maintenance and servicing tasks.

We are looking for someone who has strong mechanical skills and able adhere to all safety procedures and practices. Lube Technicians must be able to communicate effectively with company, customers and demonstrate excellent time management skills.

## **Lube Technician Responsibilities:**

- Shop clean up and inventory stocking.
- Applying lubricants to the moving parts of vehicle engines to prevent premature engine wear and ensure optimal engine performance.
- Replacing cabin, fuel, air, and oil filters as required.
- Performing tire rotations to ensure even tire wear.
- Testing tire pressure and adding air as needed.
- Thoroughly inspecting customers' vehicles from the multi point inspection list.
- Making recommendations for additional servicing based on initial vehicle inspections.
- Notifying the Service Manager when vehicle maintenance or servicing cannot be completed within scheduled timeframes.
- · Tire changes.
- Other duties as assigned by the shop manager.

## **Lube Technician Requirements:**

- High school diploma or GED.
- Completion of a postsecondary education lube technician program.
- Automotive Service Excellence (ASE) certification is preferred.
- Proven experience in truck maintenance and repair.
- Valid driver's license.
- Experience driving manual transmissions/air brakes.
- Good manual dexterity and hand-eye coordination.
- Detail-oriented.
- Excellent time management and problem-solving skills.
- Effective communication skills.
- Exceptional customer service skills.
- Computer literary for data input.